

LINDFORD VILLAGE HALL – SINGLE EVENT BOOKING APPLICATION FORM

<p style="text-align: center; color: blue; font-style: italic;">I/we would like to request the hire of Lindford Village Hall on:</p> <p>_____</p> <p>_____</p> <p>Name.....</p>	<p>Date of hire: _____</p> <p>Start time: _____</p> <p>End time: _____</p>
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Hire Rates

Rooms required:	Perry Room Main Hall	Parker-Smith Room Committee Room	Kitchen	Garden
	yes/no	yes/no	yes/no	yes/no
1 Hour	£13-00	£10-00	Included	Included
2 Hours	£26-00	£20-00	Included	Included
3 Hours	£39-00	£30-00	Included	Included
4 Hours	£52-00	£40-00	Included	Included
5 Hours	£62-00	£50-00	Included	Included
6 Hours	£72-00	£60-00	Included	Included
7 Hours	£82-00	£70-00	Included	Included
8 Hours	£92-00	£70-00	Included	Included
Daily Rate 08-30 to 22-30	£102-00	£70-00	Included	Included
Total to Pay			Total to Pay	
Admin & Key Holder	£25-00	£25-00	£	

Payment with completed Booking Application Form please. Cheques payable to ‘**Lindford Parish Council**’ Please note cheques typically presented for payment 2 weeks prior to date of hire. If you would like to pay by bank transfer please tick here { } and we will advise payment method.

BOOKINGS ONLY CONFIRMED ONCE PAYMENT IS RECEIVED

N.B Administration fee includes member of staff to unlock/lock the premises. Keyholders subtract this fee.

Hirers full name:	Reason for hire: e.g. children’s party.
Signature:	Approx. Number of guests?
Postal address including Post code:	Telephone No.
	Email:

Do you require the PA System & microphone **yes/no**. Do you require overflow carpark **yes/no**.

**ALL RUBBISH MUST BE REMOVED FROM THE PREMISES.
ALL BOOKINGS CONDITIONAL ON ACCEPTANCE OF OUR TERMS & CONDITIONS.**