

# LINDFORD PARISH COUNCIL

## FINANCE COMMITTEE MEETING - MINUTES

**Finance Meeting held on 18th December 2012  
At 7.30pm at Lindford Village Hall**

### **Present**

Cllr Gerry Biddiscombe (Chair of Finance)  
Cllr Barry Parker Smith  
Cllr Skelton-Smith  
Cllr Simon Banks van Zyl  
Cllr Derek Barr  
Annette Gould (Clerk)

### **F1/12 Apologies**

There were no apologies for absence.

### **F2/12 Declarations of Interest**

There were no declarations of interest.

### **F3/12 Public Discussion**

There was no public discussion.

### **F4/12 VH Budget**

It was noted that, with the closure of the pre-school and the resulting loss of income from the hire of the hall, there would be difficulty in achieving the necessary level of income to maintain the hall and that the Parish Council could be asked to fund some costs.

Details of the proposed Village Hall budget had previously been circulated to members of the Finance Committee together with projected costs to the end of the current financial year.

Following discussion it was agreed the only costs that could be reduced on the budget were as shown below – the previous year's figures are in brackets

Utilities	£1,500	(£2,200)
Consumables	£ 500	(£ 600)
Contingency	£ 0	(£ 150)

The increased costs were:-

Floor maintenance	£ 500	(£ 0)
PRS	£ 210	(£ 150)
Servicing	£1,000	(£ 700)

It was agreed that the Parish Council contribution to the Village Hall should be increased from £1,100 to £2,000.

The projected income from the various groups hiring the Hall is shown on the attached budget schedule.

### **F5/12 Provision of Allocated reserves form 2013/14**

These were agreed in the total sum of £30,541.69 for the Parish Council and £10,052.84 for the Village Hall. Details are shown on the attached schedule.

**F6/12 Information from EHDC regarding setting of precept**

The Parish Council had been advised to delay setting the precept until all information regarding the changes in calculation of council tax had been received from EHDC. The Clerk reported that EHDC had not yet circulated this information to Parish and Town Councils. It was not clear whether the changes in tax base would result in an increase in the precept for Lindford nor was it confirmed that there would not be a 2% cap applied to increases in Parish Council precepts

It was agreed that the budget and precept would be prepared assuming there was not a 2% cap. Both budgets would be presented to the full Parish Council meeting on 7<sup>th</sup> January for final approval. It was hoped that all information from District and Central Government would be available by then.

**F7/12 PC Budget**

It was agreed that the following increases compared to last year's budget were necessary – last year's figures are shown in brackets.

Clerk's salary	£13,959	(£12,402)
NI	£ 893	(£ 736)
Administrative expenses	£ 1,700	(£ 1,400)
Contribution to hire of hall	£ 2,000	(£ 1,100)
Insurance	£ 800	(£ 750)
Grass cutting	£ 5,000	(£ 4,500)
Subscriptions	£ 750	(£ 700)

It was agreed the following savings could be made:-

Councillors' expenses	£ 500	(£ 600)
Grants & donations	£ 2,570	(£ 3,190)
Handyman	£ 0	(£ 250)
Contingency sum	£ 500	(£ 1,807)

Details of the budget for the Parish Council are attached.

**The meeting finished at 9.15pm**

**Signed.....**

**Date.....**