



## Minutes of LINDFORD PARISH COUNCIL Meeting held on Tuesday 4<sup>th</sup> September 2018.

Agenda dated 20/08/2018. Clerk to the Council: [Stephen Holden](#)

**Attendees:** Cllrs G Biddiscombe (Chair), S Banks van Zyl (Vice), S Bennett, G Watt, M Smith, L Mizen Ferguson, N Taylor.

**Present:** Cllr A Carew, RFO T Hampshire, Clerk S Holden & member of the public.

**075/18 Apologies for absence** Cllr Y Parker Smith, Cllr D Barr

**076/18 Declaration of interests** None declared.

### **077/18 Planning**

**Proposal 1:** Oak Tree - Reduce crown spread by approx. 2m leaving a crown spread of approx. 11-12m.

**Site Address:** 5 Clover Close, Lindford, Bordon, GU35 0YH

**Case No:** 57578/001 Mr S Garside

**Land Parcel Reference No:** 47499 **Closed:** 7<sup>th</sup> August 2018 (expired) LPC Assigned Cllrs SBvZ

**Proposal 2:** Single storey infill extension and part conversion of outbuilding to utility/WC

**Site Address:** Myrella, Washford Lane, Lindford, Bordon, GU35 0RT

**Case No:** 30377 Mrs Lisa Conway

**Land Parcel Reference No:** 45974 **Closed:** 1<sup>st</sup> August 2018 (expired) LPC Assigned Cllrs GW & LMF

**Proposal 3:** Single storey extension to front

**Site Address:** 10 Coltsfoot Road, Lindford, Bordon, GU35 0YS

**Case No:** 34682/007 Hannah Goldsmith

**Land Parcel Reference No:** 47395 **Closed:** 20<sup>th</sup> August 2018 (expired) LPC Assigned Cllrs DB

***Additional planning item added for consideration at meeting and reviewed by all attendees.***

**Re: Proposal 4: Oak - Crown Lift to 5.5m**

- a. 4 x Low Hanging Branches on Chase Road - Reduce length by approx. 2.5-3.0m to meet 5.5 m lift over road
- b. 3 x Overhanging Branches Chase Flats Parking & Electrical Pole & Cables - Reduce branch length approx.. 2.5-3.0m so they are clear of pole cables and overhang.
- c. 1 x Branch Overhang Drive Entrance 12 and 14 Chase Road - Reduce branch length approx. 2m to clear drive
- d. 1 x Higher Branch With Split/Scar Over Front Garden/Drive 14 Chase Road - Reduce branch length approx. 4.5m to just before split/scar.

Number of dead wood branches to be removed in process

**Site Address:** 14 Chase Road, Lindford, Bordon, GU35 0RG

**Case No:** 30519/008 **Land Parcel Reference No:** 46814 **Closing date:** 27<sup>th</sup> September 2018.

In all the above planning matters members had no objections.

### **Parish Business**

**078/18 Agree minutes of LPC meeting 3<sup>rd</sup> July 2018.** Proposed by Cllr S Bennett and seconded by Cllr S Banks van Zyl. Show of hands, unanimously agreed as an accurate record of proceedings. Signed and dated.

**079/18 Updates from District & County Councillors** Cllr Y Parker-Smith had submitted a summary for cllrs as follows.

'Sorry not to be with you at this parish council meeting but have been asked to go to the presentation for Liz Panton who is retiring.

I am still attending the Chase Stakeholder meetings. The CCG have stated that the Chase will not close until there is a viable alternative.

I have recently updated my "slot" on the village website.

Please can the planters be planted.

I have ring fenced monies for the fete and/also Christmas lights/hospitality. I have emailed Ian Janes of Highways concerning yet another crash in Headley Road, into a resident's fence/garden'.

Cllr A Carew updated as follows:

Pleased to confirm that a grant application for the installation of a comprehensive CCTV and security lighting at the Village Hall had been approved and funds being transferred. Cllrs thanked Cllr Carew for his approval of this grant.

Whitehill & Bordon regeneration has proceeded at pace throughout the summer. The estimated completion date for the new relief road remains Q4 2018. It is believed all properties on the Quebec Park have been sold and the Radian Café is now open.

Highways have been notified of a further accident near the junction with Mill Lane and the Headley Road. It has been agreed with the Clerk that the first location for the SLR sign shall be on the newly installed traffic sign post. Cllr Carew asked to be advised when operational.

Despite claims to the contrary the Chase Hospital shall remain open until such time as the replacement health facility is open, however the number of clinics could reduce with Basingstoke Hospital seeking to reduce the number of consultants travelling to poorly attended clinics in Bordon. Guildford's Royal Surrey hospital is seeking to fill some of the shortfall.

Cllr S Bennett raised the recently reported financial problems with Northamptonshire County Council and if this was indicative of problems being faced by councils. In response Cllr Carew advised with funding from central Government being significantly reduced funding has become a serious problem for many and even with the massive savings to date some councils need to make more to balance the books. It was pointed out that EHDC kept the council tax unchanged this year and channelled other income streams.

### **080/18 Parish Office Update**

A round robin of Cllrs prior to this meeting resulted in agreement to stop further works on the Lindford Parish Map. In essence it was felt that google maps and other platforms provide users with locations and the majority of community premises have webpages. There has been some incurred costs with Codair Ltd who had drafted the initial map and template. Clerk to request a full and final invoice to stop works. There remains an option for the remainder of the £500-00 grant money allocated to this project to be transferred to a map being produced by the Disability Action Group. Clerk to contact Cllr Y Parker-Smith for advice on this.

In line with best practice and i.a.w. GDPR roll out, Lindford Cllrs shall be issued with council specific email addresses before the year end. Likely Gmail rather than .gov.uk as less cost implications.

The installation of the artificial grass is complete and been well received by hall users. Cllrs who viewed the workmanship and results were satisfied.

A number of repairs have been carried out since the last meeting including, leaking hot water urn, emergency pull cord in disabled toilets, fluorescent light tube starter motors replaced, loose kitchen tap tightened and the security roller shutter in the hall repaired. There remains a dislodged roof tile and checking on PAT due date.

Clerk confirmed the application from Whitehill/Bordon for £2k grant for enhancement to open spaces submitted and acknowledged. Outcome pending.

### **081/18 Updates from LPC Cllrs**

Plantscape Ltd had submitted a statement confirming the reliability of the solar half Christmas tree lights for installation on lamp posts. LPC commissioned 12 of these two years ago with poor reliability and disappointment. We have guarantees this will not happen again. Cllrs agreed to go ahead and approve the placement of 12 lights for 2018 and the Clerk to place an order. Cllr D Barr had suggested LPC members seek sponsors from local businesses to help cover the costs. Cllr Y Parker-Smith has kindly agreed a £300-00 community grant towards the project.

Chairman whilst opening the meeting thanked members for their activities during the summer months including cutting back of over grown trees and shrubs by Cllr S Bennett

### **082/18 Public Discussion**

It had been hoped that the Police Support Officer would be attending this meeting. Unfortunately, recent changes to officer areas had resulted in a delay and it is now planned to have an Officer in attendance for the October LPC meeting.

The meeting was attended by a resident of the adjacent residential estate who raised concerns and gave examples of some recent anti-social behaviour. Seeking advice and guidance from council and Cllr A Carew.

LPC took this opportunity to vote on the installation of CCTV and Security lighting as per the quotation from Lindford business. With the grant money from Cllr A Carew there would be a shortfall of £200 to £300. Members agreed to approve this expenditure and show of hands unanimous to move ahead as soon as possible with this project. It was advised that CCTV in Whitehill/Bordon playpark had been effective.

Clerk commented that non-emergency reporting of crime can be done at [east.hants.police@hampshire.pnn.police.uk](mailto:east.hants.police@hampshire.pnn.police.uk)

It was noted that one resident had raised concerns at the amount of negative reporting on the village on social media and the impact this could have on people looking to move into the area.

### **083/18 Finance and Accounts**

- a. It was RESOLVED to receive and approve Receipts & Payments report to 31<sup>st</sup> August 2018 as previously circulated.
- b. It was RESOLVED to receive and sign as approved, a list of payments made during July & August 2018 previously circulated.
- c. LPC received and approved the bank statements and corresponding bank reconciliations at 31<sup>st</sup> July 2018. RESOLVED.

### **084/18 Village Hall**

With the completion of the artificial grass the next phase of improvement to the hall was agreed to be a mid-height hedge around the outside perimeter of the fence line. The Chair & Clerk had a meeting with Imadene Gardens Ltd earlier in the week and two estimates had been received. The species of plants suggested was not a native species. Cllrs especially Cllr A Carew were very keen to have a native species or mix of native species to produce a wildlife friendly feature. It has been agreed in principle to go ahead with this project and some funding might be available from Cllr A Carew. A list of possible suitable species to be supplied and circulated to members for selection process and costing purposes.

Members discussed and agreed that the LPC should hold a social evening during the festive period. Invitations to be sent to those individuals, organisations and Christmas tree light sponsors.

The planning and running of a full fete in 2019 were discussed in detail. Cllr S Banks van Zyl with Cllr D Barr had been tasked to look at future such events. Cllr D Barr had approached Cllr Y Parker-Smith with a view to grant money being available for such a venture. This money has been ring fenced. With a limited number of volunteers and experience of previous events members agreed that LPC should support smaller events such as the recent Open Afternoon which proved very popular with limited risk should the weather be poor etc. it

was commented that the Lindford Methodist has run a well-attended fun day on The Triangle this summer. In principle LPC could support this event if held again in 2019?

### **085/18 Playground Inspections/Repairs/Training**

Clerk had previously circulated a new policy document covering 'Playground Maintenance and Open Spaces' initial feedback was positive as it permitted newly reported issues such as drone flying to be covered. Cllr S Bennett requested that the Open Spaces policy remain separate.

Cllrs were shown a copy of the CAA Drone code which it was agreed to adopt as LPC policy on drones flying. A copy to be made available of the website and VH notice board.

With the recent introduction of the gym equipment and large number of existing playground equipment now showing signs of wear and tear it was RESOLVED to have our contractor and member of LPC attend an approved 'playground inspection course'. Clerk had identified provider in Poole, Dorset with a **provisional** date in October. LPC agreed this would offer enhanced protection to users and LPC.

A significant number of repairs are outstanding with our contractor. A recent meeting has resulted in continued co-operation between the contractor and LPC to catch up and move forward to keep better control of works schedule or ad-hoc requirements. LPC has produced a Service Level Agreement which is currently under review.

It was noted that trainees at the Bordon Future Skills Centre had produced some excellent planters as seen in Whitehill/Bordon as part of their course work. Contact details to be provided for LPC to enquire on feasibility of such a project for Lindford.

### **086/18 Electric vehicle charging point for Lindford**

Recently publicised in Alton the introduction of an electric charging point for vehicles had been well received. Whilst wanting to promote environmentally friendly initiatives there was concern about finding a suitable location for such a point in Lindford and costs associated with its installation and ongoing maintenance. Cllr A Carew agreed to forward details for our information. No further action at this time.

### **087/18 SLR**

Clerk advised that finally all the approval process has been completed with Highways and SSE and the use of the repeater sign can go ahead. The contractor shall take the unit this week and the first location although out of sequence shall be on the Headley Road in response to the number of accidents in this area.

### **088/18 Correspondence.**

None

**089/18 Employment (CLOSED SESSION).** Cllrs agreed unanimously to accept proposals on staff salary scales.

Meeting closed 8-50pm

Next meeting Tuesday 2<sup>nd</sup> October at 7pm Lindford Village Hall