



## Minutes

(Draft until signed and dated)

LPC Meeting held Tuesday 5<sup>th</sup> March 2019 at Lindford Village Hall 7pm.

**Attendees:** Cllrs G Biddiscombe, S Banks Van Zyl, N Taylor, M Smith, G Watt, D Barr, S Bennett

**Present:** Clerk S Holden

**026/19 Apologies for absence** Cllrs Y Parker Smith, L Mizen Ferguson, RFO T Hampshire.

**027/19 Declaration of interests** None declared

**028/19 Planning**

**Proposal 1: Re:** Outline Application- 3 semi-detached dwellings with supporting car parking after demolition of existing dwelling (Landscaping to be considered).

**Site Address:** Three Oaks, 104 Chase Road, Lindford, Bordon, GU35 ORR

**Case No:** 31613/009  
March 2019

**Case Officer:** Nicky Powis

**Responses by:** 14<sup>th</sup>

**Land Parcel Reference No:** 46298 Assigned Cllrs G Watt & L Mizen Ferguson

**Details of the application have been previously circulated.** Members were concerned to see the number of dwellings as 6. The proposal was objected on the grounds primarily of over development and not in keeping with the street scene. The spur road is an emergency access point on to the Chase Farm estate which only has one point of access. The number of cars associated with six dwellings could result in parking on the road restricting emergency access should it be required. Chase Road is becoming increasingly busy without further development and several issues already exists with narrowing of the road and road safety concerns. Cllrs voted unanimously to **OBJECT** to this application.

**Proposal 2: Re:** Conservatory to side

**Site Address:** Briley Oak, 20 Windsor Road, Lindford, Bordon, GU35 0RY

**Case No:** 34529/008 27<sup>th</sup> March 2019 for responses. **Land Parcel Reference No:** 46832

Details previously circulated to members, however application arrived too late for inclusion of agenda displayed. Members agreed to review at this meeting to achieve response date compliance. No objections or matters of concern raised to this application.

### **Parish Business**

**029/19 Agree minutes of LPC meeting February 5<sup>th</sup> 2019.** Proposed by Cllr S Bennett and seconded by Cllr N Taylor. Two abstentions as missing at last meeting. Otherwise show of hands and unanimously agreed, signed and dated.

**030/19 Business arising from January meeting.**

Councillors remain very concerned at the lack of clarity coming forward regarding Lindford residents' children who shall be attending the new Mill Chase School in Budds Lane, Bordon

and lack of adequate pathways and crossings on-route. The issue has been raised several times and members would ask that Cllr Adam Carew again speaks to the relevant authorities with regards this.

Cllr S Banks van Zyl reminded members this issue has been raised several times.

#### **031/19 Public Discussion N/A**

**032/19 Updates from District & County Councillors** Advised by Cllr D Barr, Cllr Yvonne Parker Smith has nothing of significance to report since the last meeting.

Clerk advised Cllrs' that we shall be entering a period known as 'purdah' (pre-election) shortly.

**033/19 Finance and Accounts** To receive and approve Receipts & Payments report to 28<sup>th</sup> February 2019.

- a. To receive and sign as approved, a list of payments made during February 2019.
- b. To receive and approve the bank statements and corresponding bank reconciliations at 31<sup>st</sup> January.

Councillors asked to consider a, b & c together. Cllr S Bennett commented that he finds the vast amount of data somewhat difficult to digest easily. Previously the RFO has offered to run sessions to help members understand the reports and the option remains open. Proposed by Cllr D Barr and seconded by Cllr N Taylor. Show of hands, unanimously agreed, signed and dated.

Cllr S Bennett questioned if LPC should re-introduce a Finance Committee to help mitigate any potential 'risks' associated with Parish Finances. Previously LPC has a number of sub-committees. Chair proposed any such decision be deferred until after the Annual Parish Meeting in May. Members agreed.

Cllr S Bennett also raised concerns that we no longer have an 'employment sub-committee' and there could be associated risks with this. Clerk reminded members we do have access to the HALC Employment Law helpline. However, agreed that with the Parish Office currently self-managing employment is not acceptable. Cllr N Taylor advised he is employed in part as Human Resources Manager and was willing to offer his services to LPC if deemed appropriate. LPC welcomed this offer. As previous actions deferred until after the Annual Parish Meeting.

It was RESOLVED to accept a, b & c with proposal by Cllr D Barr & seconded by Cllr N Taylor. Show of hands approved unanimously.

- c. Audit date confirmed as Tuesday 16<sup>th</sup> April 2019. Auditor Claire Lingard.
- d. Financial Risk Assessment as previously circulated, viewed by members. Proposed by Cllr S Banks van Zyl and seconded by Cllr G Watt, show of hands unanimously approved, signed and dated.

#### **034/19 Parish Office Update**

a/ Hedge around VH garden. Clerk has been contacted by Cllr A Carew. There is insufficient grant funding remaining to fund at this time. Cllr Carew did request further details on costs for future reference. Cllrs agreed to Clerk investigating other possibilities open to LPC. Cllr D Barr as previously cautioned members could be seen to be planting a hedge very much for the benefit of one hall user. Clerk and Cllr S Banks van Zyl reminded members that there was general understanding that when the grass was replaced as some help to nature the hedge should be planted to offset environmental impact. Additionally, the privacy of all hall users would be improved and having a barrier between the open space grassed area

and garden artificial grass would reduce the amount of cut grass and debris needing to be removed to maintain the grass.

Members discussed other options such as a fence and having banners around the perimeter, both these rejected.

b/ ChewBoy Productions have been hiring the hall for rehearsing a new run of a successful play called 'EUAN'. The Clerk has been in discussion with the production company about staging the play for a one-off performance at Lindford Village Hall. Negotiations have proceeded well with an agreement to proceed subject to Cllrs approval. The play can be seen on the production teams website. Clerk advised the play contained strong language and not suitable for under 16 year olds. Wanting to put on a good evenings entrainment the Clerk asked permission to cost portable staging and lighting. Costs to be covered by ticket sales and consideration to food and a drinks license to be given. Cllrs show of hands unanimously supported this venture. Clerk advised the show had been awarded 5 star rating when performed in London.

c/ Lindford Beehive Pre-school OFSTED report received with 'Good' throughout the report. Cllrs congratulated the Beehive on this achievement.

d/ Clerk has a contractor visiting this weekend to give a quote on buffing and re-sealing the main hall floor. Details to be passed to members for consideration.

e/ Spring Parish Newsletter is being drafted with view to issue before Easter. Content to include an article on the retirement of Cllr Y Parker-Smith after 20 years public service, the Headley Voluntary Care group with special emphasis on transport provision bearing in mind bus service reductions. A summary of the Future Skills Centre work in Bordon is also ready for inclusion. Clerk asked if Cllr D Barr could help draft article for Cllr Y Parker-Smith.

f/ The Dogs Trust have increased their time slots on selected Saturdays to offer more 1-1 sessions. The Lindford venue remains very popular.

g/ With changes to their self-employed status and i.a.w. recommendations from the Auditor, Cllrs were asked to consider the employment of our Caretaker N Niewiadowska. RFO provided a summary of cost implications which are cost neutral for LPC. Members were pleased with the standards being achieved (with caveat a good spring clean and paint touch up required with extra bookings). Show of hands unanimous that employment status agreed and contract to be raised.

h/ Clerk confirmed the two metal commemorative benches had been delivered ahead of schedule and taken to Mimosa Green & The Triangle and installed. Members who had seen the benches commented on the quality and robust build status of the products.

i/ Clerk reported that the hose pipe had been taken from the kitchen area and not returned. A replacement has been purchased at approx. £40-00. Cllr S Banks van Zyl questioned if we had reported this to the Police and if an insurance claim was being progressed. The Clerk advised neither had been done due to the low value of the item concerned.

j/ A new booking is being held on 10<sup>th</sup> May at the VH with the Liphook Historic Gaming Society. This is a prestigious booking to have secured. Due to the high value of the game

pieces the society had asked about allowing two security guards to stay overnight. However having checked the building security they considered this not necessary.  
k/ Thames Water tankers continue to route in both directions along Chase Road. They are now using their own transporter for this. Clerk has been in contact with the Bordon Water Treatment works regarding this, unfortunately it continues and needs to be followed up again.

l/ Damaged kerb stone in VH Car Park has been re-fixed with a prompt response time from HCC on this submission.

Damage to the granite sets on the edges of the speed calming 'tables' along Chase Road has been reported to HCC Highways.

### **035/19 Updates from LPC Cllrs**

Cllr D Barr & S Banks van Zyl attended the recent one-day Training of Routine Playground Inspectors course held at Lindford VH. Attended by other local Parish Councils and Meadfleet the course was reported as highly educational with a good amount of practical work. Based very much on 'risk assessment' it was clear from the feedback that LPC should give further consideration to the frequency and nature of the checks being done. Cllr S Banks van Zyl expressed a personal interest in attending the next stage of the training and shall seek out costings. LPC to consider how to progress this at the next meeting.

Cllrs have been made aware that vehicles are parking on the pavement along the Liphook Road around the Royal Exchange PH and this is becoming worse and an issue for pedestrians and traffic. Situation to be monitored. It was thought that the longer opening hours might be part of the reason. Commercial vehicles were predominately the vehicles involved.

### **036/19 Annual Parish Meeting**

a/ Local historian John Owen "Jo" Smith has been approached by Cllr D Barr who had agreed to offer a talk on the 'Illustrated notebooks of Wallis Hay Laverty, Rector of Headley & Lindford 1872 – 1928'. Councillors were delighted with the generosity of the speaker. Members however had also considered asking Cllr Y Parker-Smith to speak at the Annual Parish Meeting in May. With her retirement after 20 years public service members considered it appropriate to offer Cllr Y Parker Smith first option. Clerk to progress and advise.

### **037/19 Correspondence (10 mins)**

a/ Grant application Home-Start Hampshire has been received for the sum £500-00. Members were split on the application and amount. It was RESOLVED to defer any decision until next financial year and maybe offer a reduced amount.

b/ Village Hall has been requested to be used as a Polling Station on 2<sup>nd</sup> May 2019. Regular users have been advised.

c/ Members had been circulated with a letter from our Solicitors updating progress with The Land Registry and land behind Five Acres in Lindford. There is a documented objective history to the LPC maintaining this land. Further questions regarding boundary maintenance have been raised. Clerk asked to verify fees to date.