

Minutes



Social distancing guidelines observed during this meeting i.a.w. Coronavirus Covid-19 outbreak Central Government advice.

Minutes of Lindford Parish Council Meeting held Tuesday 2nd June 2020.

Agenda used 22/05/2020 (2)

Attendees: Chairman Cllr G Biddiscombe, Cllrs S Bennett, D Garnade, N Taylor, S Banks van Zyl

Present: Clerk S Holden, RFO T Hampshire

038/20 Due to cancellation of the April & May meetings including the Annual Parish Meeting the first business shall be election of Chair & Vice Chair or extension in office until 2021.

Chairman & Vice Chairman offered to remain in post until 2021. Members agreed and thanked them for this. It was resolved to remain unchanged.

039/20 Apologies Cllr A Carew (compassionate leave), Cllr D Barr

040/20 Declaration of interests

Declaration of interest from Cllr N Taylor – as a District Councillor, I wish to make it clear that any views which I express today are based on information before me at this meeting and might change in the light of further information and/or discussions that take place at District and sub-committee meetings.

041/20 Planning

The following have been reviewed by council members remotely. Response dates now expired.

- 14 Chase Road. TPO works 30519/009
- 19 Liphook Road. Two storey extension. 58681
- Outside 83 Pear Tree Road. 9m wooden pole for electronic communications
- Broxhead Farm (Within Headley PC region). Reuse exiting buildings within classes B1(c) and B8, replacement of buildings to be used within classes B1 (c) and B8**
- Notification of the approval for 2 pairs of semi-detached dwellings and 1 detached dwelling following demolition of 104 Chase Road.

** Note Cllr G Biddiscombe supported Headley PC Planning response.

New Proposal 1: Two storey side extension and single storey extension to rear

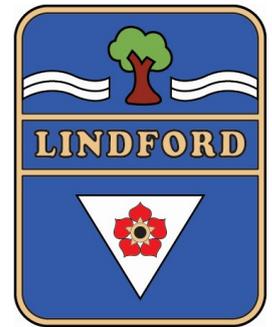
Site Address: 39 Chase Road, Lindford, Bordon, GU35 0SY

Case No: 58697 **Land Parcel Reference No:** 46423 **Closes** 15/06/2020 **No objections**

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New Proposal 2: T1 Oak - Reduce crown height by 15 metres and crown width by 7 metres, leaving a finished crown height of 35 metres and a finished crown width of 13 metres and Lift crown to 15 metres from ground level

Site Address: 15 Imadene Crescent, Lindford, Bordon, GU35 0PH

Case No: 25094/005 **Land Parcel Reference No:** 45718 **Closes** 11/06/2020 **No objection**

New Proposal 3: Single storey side and rear extension **Site Address:** 12 Imadene Crescent, Lindford, Bordon, GU35 0PH **Case No:** 58720 **Land Parcel Reference No:** 45715 **Closes** 17/06/2020 **No objections**

042/20 **Agree and sign minutes** from LPC Meeting 03/03/2020
Proposed by Cllr D Garnade, seconded by Cllr S Bennett. Unanimously agreed those in attendance. Signed and dated.

043/20 **Public Discussions:**
In accordance with current restrictions public not permitted to attend in person. Request for content and questions asked for in advance. None received.

044/20 **Updates from District & County Councillors:**
Currently EHDC using social media conferencing to conduct meetings.
At this time Planning Officers are unable to conduct site visits. Cllr N Taylor requested members to submit as much feedback on planning application to help officers make their decisions. These could be by email if online feedback not appropriate. Cllr S Bennett commented officers were not returning calls. Cllr N Taylor suggested emailing and offered to provide addresses if required.

Cabinet meetings shall be going online from next week and public have access to view proceedings.

Grants continue as normal. Cllr N Taylor proposed to EHDC that members holding grant authority submit £500-00 each to a central Covid-19 Food Bank. The proposal was not successful. LPC asked to consider any projects including any relating to the environment be submitted. Covid-19 support grants shall be considered even if a specific group does not have a constitution, these will need to be processed via the Parish Office.

Reports of anti-social behaviour have been received. Headley Mill has incurred problems with groups gathering and causing offence to neighbouring properties. Hampshire Police are aware. With schools closed the problems are worse than normal.

Pocket Parks were raised by Cllr S Banks van Zyl. These are only a trial currently and not available within Lindford currently.

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045/20 Finance and Accounts

- a/ To review policy towards awarding grants during National Emergency due to Covid-19 virus. Chairman proposed that there be a temporary cessation to the awarding of grant money from the new budget whilst the implication of finances resulting from loss of income from the village hall and other factors become clearer. Cllrs agreed unanimously.
 - b/ To receive and approve Receipts & Payment report to 31st May 2020 **previously circulated.**
 - c/ To receive and approve a list of payments for April and May 2020 **previously circulated.**
 - d/ To receive and approve the bank statements and corresponding bank reconciliations for 30th April 2020 **previously circulated.**
- Items b,c & d taken together. Cllrs approved and accepted with proposer Cllr S Banks van Zyl and seconder Cllr D Garnade. Show of hands, unanimously approved.

046/20 Year End Financial Matters

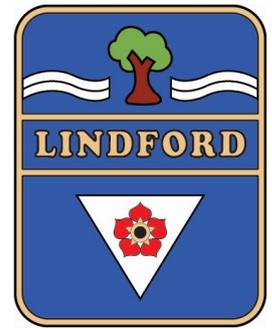
- a/ To note Receipts & Payment report for the year ending 31st March 2020, **previously circulated.**
Cllrs noted & Resolved
- b/ To note Summary Receipts & Payments report for year ending 31st March, **previously circulated.**
Cllrs noted & Resolved.
- c/ To receive and consider the Internal Auditor Report by Stuart Pollard of Auditing Solutions, and note any recommendations held therein, **previously circulated.**
Cllrs accepted the report in full and recommendations to be actioned as appropriate.
- d/ To receive, approve and sign Section 1 the Annual Governance Statement for 2019/2020, **previously circulated**
Chairman and members approved and signed.
- e/ To receive, approve and sign Section 2 the Accounting Statements for 2019/2020, **previously circulated**
Received and approved. Signed and dated.
- f/ To approve movements in Earmarked Reserves for 2019/20.
The Earmarked Reserves movement were approved by members.

047/20 Parish Clerk Update

Clerk advised pre-school have re-started with small numbers on alternate days Monday to Thursdays. Operating i.a.w sector guidelines and Covid compliant.

Beehive staff kindly set up the room for this evenings meeting and disinfected chairs, tables and door handles. Our thanks to them.

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Two window/door shutters are unserviceable. The kitchen window and committee room door. The door is an emergency exit and as such will need to be repaired.

The two outside front door security lights are controlled by a movement sensor. They are remaining on constantly so the trip switch has been used to switch them off until repairs can be carried out.

The boiler, gas safety checks have been carried out and new 'landlords safety certificate' pending.

Imadene Gardening have planted up the new flower bed with a selection of plants and seeded with wild flower seeds. With the Future Skills Centre currently closed no news on the 'bug hotel' structure.

048/20 Tree Survey report

Copies of the survey report previously circulated for members consideration. The decayed 'high risk' tree on Mimosa Green was considered and in line with the reports finding it was resolved to remove the tree, replanting later in the year with a suitable species. Clerk to seek three quotes. A notice shall be placed on the tree and residents facing the green written to with intentions to fell outlined.

A 'potentially high risk' Weeping Ash had been identified on Pear Tree Green. A limb had previously fallen, and risk of further similar issues identified. Members discussed and used basic 'risk assessment' matrix to identify Likelihood vs Risk. With a score medium to low due to the location of the tree away from footpaths etc. members considered it best to view the tree and continually monitor the condition and action if required. There is no intention to fell this tree, only trim and manage as appropriate.

Chairman thanked Cllr D Garnade for attending the survey and her valuable feedback.

049/20 Lengthsman scheme

The contractor had visited Lindford and carried out some road sign cleaning and tidying of verges etc. The report had been passed to members for information. Request made for any taskings identified to be passed to the Clerk.

050/20 Correspondence

Members have been forwarded correspondence from SLCC, HALC, EHDC and HCC where applicable regarding Covid-19.

Members noted with regret that Michael Smith has stood down from council due to work schedule. Chairman passed on his thanks for the work he had done for the council and community.

The Parish is now short of two councillors and vacancy notifications shall be placed on notice boards and Facebook.

Meeting finished 20-00hrs. Next meeting (subject to Covid-9) Tuesday 7th July 19-00hr in the Committee Room.