

Present: Derek Barr, Annette Gould, Kye Anderson, Stephen Holden, Ian Skelton Smith

1. **Apologies for absence** Simon Banks van Zyl
2. **Minutes of 25/03/2014.** Proposed by ISS. seconded KA carried
3. **Declaration of Interests:** None
4. **Public discussion:** N/A

5 Progress on items raised at last meeting:

- 5.1 Summer Fete 19/7/14 (SH) Planning continues to progress well. In recognition of the Canadian Forces based in Lindford we have a secondment of 12 Canadian Army Cadets attending the fete. We have also obtained a Canadian Maple tree which is to be planted on The Triangle at 6pm on Friday 6th June. ISS has spoken to the Allotment holders and there has kindly been offers of help to plant the tree. A suitable placard is to be obtained.

Flyers for the fete have been produced and shall be delivered the first week of July. It is hoped to have a LPC Newsletter available to deliver at the same time.

The Fete Committee were hoping to have an arena adjacent to the overflow car park. at this time the Chase Residents Society have declined our request to use this land. SH has requested that LPC contact CRS to ask they reconsider. **Action: DB**

The Hampshire and Isle of Wight Air Ambulance our selected charity for 2014 have already supplied a banner and merchandise to sell.

It is hoped to have an increased footfall this year with the added attractions. AG requested we use disposable heat resistant cups. Agreed

6 Maintenance

- 6.1 Routine Maintenance (All) Perry Room floor. We have received feedback recently that the floor was slippery. An additional clean has been carried out and no further reports.

The finish and sealing of the wooden floor is showing signs of wear and tear. It has been agreed to obtain costing for the floor to be refurbished during the summer. DB to contact the specialist contractor. **Action: DB**

Uni-guard recommended the addition of a heat/smoke detector in the electricity cupboard. The committee considered this sensible and approved the works to proceed. AG to accept quote and instruct. **Action: AG**

The update of a programmer and frost stat for the heating system was not considered to be urgent at this time. We are still awaiting the second quote.

Recent heavy rain has shown the gutters unable to drain away sufficient water and leaks and overflowing is occurring. AG has obtained a quote for replacement. An additional quote is to be obtained. The works were considered urgent as some walls were noted as damp externally. **Action: AG**

- 6.2 Committee Room Refurbishment & Dado rail (DB) DB shall obtain various widths of timber to place against the walls to determine an effective and cosmetically pleasing dado rail. The refurbishment would be best carried out during the summer holidays. **Action: DB+**

- 6.3 Caretaker / add-hoc requirement (ISS) – We were fortunate to have had a mild winter. The snow clearing procedure was not required and we carry stock of de-icer ready for next winter.

We now have the ability to call upon an acting Caretaker as and when required.

7 Village Hall Committee and Roles

7.1 Any updates (AG) No changes at this time

8 Financial Matters

8.1 Presentation of year to date accounts (AG) Accounts have been presented to the Finance Committee

8.2 Progress on outstanding debts (AG) Reported that MC has been chasing up late payments and no significant issues or concerns at this time.

Rota for safety checks and showing people round/opening/closing Hall (TBC)

Jun 14	DB
Jul 14	SH

Meeting Closed at 20-20hrs.....Next meeting ...Tuesday 29th July 19-00hrs.....